

holmesglen

APPLICATION FORM

2025 Holmesglen Access Student Scholarship

THE ACCESS SCHOLARSHIP PROGRAM

Holmesglen is proud to have a comprehensive Scholarship Program available for the benefit of students who wish to undertake vocational education programs. The program is aimed at facilitating a range of values which the Institute has always embodied. The core values of the Institute are Ambition, Scholarship, Passion, Integrity, Respect and

Holmesglen's most valuable assets are our learners and our scholarship programs are designed to invest and empower our students and apprentices to achieve their educational goals.

The Access Scholarship Program is available for students experiencing financial difficulty to reduce barriers to tertiary and vocational education and training and enhance equitable access to education and training.

Scholarships recognising students' circumstances as well as their commitment to their study and career will be awarded to students up to the **value of \$2,000** to be allocated against tuition costs.

If tuition fees are reduced in any event, scholarship value will be adjusted accordingly ie. application of concession, study load reduction etc.

INSTRUCTIONS & APPLICATION PROCESS

Before completing this form, please ensure that you have carefully read the **Scholarship Conditions Form** to see if you meet the requirements to apply for this scholarship.

Please note that only one application per person can be submitted.

HOW TO SUBMIT YOUR APPLICATION

- Step 1: Complete application form on-line or hardcopy
- Step 2: Contact Student Wellbeing on 9564 1649 (Chadstone and City Campus), 9564 6317 (Glen Waverley) or 9209 5680 (Moorabbin) to make an appointment
- with a Counsellor who will assist you.

 Step 3: Please ensure that you bring all requested documentation to support your scholarship application.

IN PERSON:

Student Wellbeing Offices:

- Chadstone Campus C7.1.12
- Glen Waverley Campus W1.1.29
- Moorabbin Campus M4.1.303

BY EMAIL:

studentwellbeing@holmesglen.edu.au

Applications for the 2025 Holmesglen Access Scholarship open on the 12 of February, 2025 and close at the end of November, 2025.

The scholarship committee meets monthly to assess applications and funds are subject to availability.

Note: Access Scholarships are not available for those eligible for VET Student Loans, or educational scheme from the Victorian Government. ie. Free TAFE or Jobtrainer **APPLICANT NAME ELIGIBILITY CHECKLIST** YES NO Are you an Australian citizen or permanent resident? YES NO Are you a current full time or part time student at Holmesglen? YES NO Are you studying a Certificate or Diploma vocational program? YES NO Can you maintain satisfactory attendance and course progress? YES NO Are you in receipt of any other scholarship, VET student loan, fee HELP or other government schemes including jobtrainer or free TAFE? YES NO Are you a family member of a Holmesglen employee or an education agent? Have you attached all supporting documentation including financial information (bank statement, income statement), YES NO statement of fees (You can get this from the info desk on campus and referee letter)? YES NO 🗌 Have you read the Terms and Conditions? Appointment made with Student Wellbeing Department YES NO

1. Personal Details Full Name: Student ID (if applicable): Date of Birth: Email address: Postal Address: Suburb: State: Postcode: Home Telephone: Work Telephone: Mobile: 2. Scholarship Application Details 2A. Details of course you wish to gain the scholarship for at Holmesglen: Title of course (please use accurate course title): Course code (please use accurate course code): Duration of course: Campus: Year you are currently undertaking (if applicable): 2B. Please explain why you have selected this course, what your future goals are and what you hope to achieve by undertaking this course at Holmesglen:

2C. Provide details of any previous study:									
Institution:									
Course:									
Level reached:		Last year of attendance:							
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Institution:									
Course:									
Level reached:		Last year of attendance:							
2D. List previous applications for sch	olarships of any k	kind and whether or not the scholarship was awarded:							
2E. Employment – current:									
Job description:									
Name and address of employer:									
Suburb:		State: Postcode:							
Date commenced:									
	Full time	Part time							

zr. The Access scholarships are available to help those students who because of some hardship, disability of other form of disadvantage, might not otherwise enjoy the benefits that flow from participation in tertiary education. Please provide a statement explaining how you might qualify:					
3. Financial Details BA. Please provide information regarding costs information gives a indication of other expense.	s related to you tuition Note: Scholarship money will be allocated to tuition fees only. This es.				
Course Fees (Tuition plus General Service Fee):					
Textbooks:					
Other (specify, eg transport costs):					
3B. Have you applied for any other financial assis	stance for this course (eg, payment by instalment, exemption of fees or VET Student Loans)?				

3C. What is your fortnightly income and expenditure? (Supporting documentation required)*

Please attach current evidence of the information provided above, eg. payslip, Centrelink statement, bank statement, rent receipts, gas, electricity, phone bills. To have your application considered, you MUST provide details as outlined. Applicants without supporting documentation will not be considered.

*If dependent on parents or partner's income, please fill the following as household income/expenditure.

INCOME (Fortnightly)	\$	Document supplied	EXPENDITURE (Fortnightly)	\$	Document supplied
1. Employment:		Yes No	1. Food:		Yes No
2. From parents/family/spouse:		Yes No	2. Rent/Morgage:		Yes No
3. Investment/business enterprise:		Yes No	3. Services (e.g. electricity/gas/water):		Yes No
4. Centrelink payment (Please specify):		Yes No	4. Telephone		Yes No
5. Other (please specify below):			5. Transport/running costs:		Yes No
a.		Yes No No	6. Dependants (e.g. children/school costs)		Yes No
b.		Yes No	7. Insurance (e.g. health/house):		Yes No
C.		Yes No No	8. Loans (e.g. personal/car):		Yes No
d.		Yes No No	9. Health/medical costs:		Yes No
e.		Yes No	10. Other (please specify below):		Yes No
f.		Yes No	a.		Yes No No
Total Income:			b.		Yes No
			C.		Yes No
			Total Expenditure:		
3F. Do you live at home?: The number of brothers and/or sisters financially supported by your	ase provide	The number of other re	your documented evide	come (provide nce, including a	
3F. Do you live at home?: The number of brothers and/or sisters financially supported by your parents/guardians. 3G. Have you received assistance fro 3H. Provide details of ONE referees (I	m through a	The number of other refinancially supported by parents/guardians.	latives Parents' annual induction documented evided parent's Centrelink Scholarship previously?: Yes	come (provide nce, including a details).	
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4. Student Declaration

Applicants Name:		
1. I hereby agree to abide by the Terms & Conditions of the scholarship sele 2. I declare that all information provided in this application is true and accurate 3. I agree to the use of my image and testimonial for promotional purposes. 4. I understand Selection Panel decisions cannot be appealed against and 5. As a student at Holmesglen Institute, I have not been suspended or had ar	rate. no correspondence concerning decisions will be	entered into. not applicable for prospective students
Applicants Signature:	ι	Pate:
Counsellors Name:		
Counsellors Signature:	r.	Pate:
FOR OFFICE USE ONLY	D	Pate:
Approved Not Approved		
Course		
Amount: \$		
Response/Outcome		
Manager, Student Wellbeing	Counsellor (Name)	
☐ Memo to Finance ☐ Award Letter [Spreadsheet updated.	