

holmesglen

APPLICATION FORM

2024 Holmesglen Access Student Scholarship

THE ACCESS SCHOLARSHIP PROGRAM

Holmesglen is proud to have a comprehensive Scholarship Program available for the benefit of students who wish to undertake vocational education programs. The program is aimed at facilitating a range of values which the Institute has always embodied. The core values of the Institute are Ambition, Scholarship, Passion, Integrity, Respect and Excellence

Holmesglen's most valuable assets are our learners and our scholarship programs are designed to invest and empower our students and apprentices to achieve their educational goals.

The Access Scholarship Program is available for students experiencing financial difficulty to reduce barriers to tertiary and vocational education and training and enhance equitable access to education and training.

Scholarships recognising students' circumstances as well as their commitment to their study and career will be awarded to students up to the **value of \$2,000** to be allocated against tuition costs.

If tuition fees are reduced in any event, scholarship value will be adjusted accordingly ie. application of concession, study load reduction etc.

INSTRUCTIONS & APPLICATION PROCESS

Before completing this form, please ensure that you have carefully read the **Scholarship Conditions Form** to see if you meet the requirements to apply for this scholarship.

Please note that only one application per person can be submitted.

HOW TO SUBMIT YOUR APPLICATION

- Step 1: Complete application form on-line or hardcopy
- Step 2: Contact Student Wellbeing on 9564 1649
 (Chadstone and City Campus), 9564 6317
 (Glen Waverley) or
 9209 5680 (Moorabbin) to make an
 appointment
- with a Counsellor who will assist you.

 Step 3: Please ensure that you bring all requested documentation to support your scholarship application.

IN PERSON:

Student Wellbeing Offices:

- Chadstone Campus C7.1.12
- Glen Waverley Campus W1.1.29
- Moorabbin Campus M4.1.303

BY EMAIL:

studentwellbeing@holmesglen.edu.au

Applications for the 2024 Holmesglen Access Scholarship open on the 12 of February, 2024 and close at the end of November, 2024. The scholarship committee meets monthly to assess applications and funds are subject to availability.

Note: Access Scholarships are not available for those eligible for VET Student Loans, or educational scheme from the Victorian Government. Ie. Free TAFE or Jobtrainer												
APPLICANT NAME												
ELIGIBILITY CHECKLIST												
Are you an Australian citizen or permanent resident?	YES	NO										
Are you a current full time or part time student at Holmesglen?	YES	NO 🗌										
Are you studying a Certificate or Diploma vocational program?	YES	NO 🗌										
Can you maintain satisfactory attendance and course progress?	YES	NO 🗌										
Are you in receipt of any other scholarship, VET student loan, fee HELP or other government schemes including jobtrainer or free TAFE?	YES	NO										
Are you a family member of a Holmesglen employee or an education agent?	YES	NO 🗌										
Have you attached all supporting documentation including financial information (bank statement, income statement), statement of fees (You can get this from the info desk on campus and referee letter)?	YES	NO 🗌										
Have you read the Terms and Conditions?	YES	NO 🗌										
Appointment made with Student Wellbeing Department	YES	NO 🗌										

1. Personal Details Full Name: Student ID (if applicable): Date of Birth: Email address: Postal Address: Suburb: State: Postcode: Home Telephone: Work Telephone: Mobile: 2. Scholarship Application Details 2A. Details of course you wish to gain the scholarship for at Holmesglen: Title of course (please use accurate course title): Course code (please use accurate course code): Duration of course: Campus: Year you are currently undertaking (if applicable): 2B. Please explain why you have selected this course, what your future goals are and what you hope to achieve by undertaking this course at Holmesglen:

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2C. Provide details of any previous study:

	rose students who because or some nardship, disability or other form of disadvantage, from participation in tertiary education. Please provide a statement explaining how you
3. Financial Details 3A. Please provide information regarding costs reinformation gives a indication of other expenses.	elated to you tuition Note: Scholarship money will be allocated to tuition fees only. This
Course Fees (Tuition plus General Service Fee):	
Textbooks:	
Other (specify, eg transport costs):	
3B. Have you applied for any other financial assista	nce for this course (eg, payment by instalment, exemption of fees or VET Student Loans)?

3C. What is your fortnightly income and expenditure? (Supporting documentation required)*

Please attach current evidence of the information provided above, eg. payslip, Centrelink statement, bank statement, rent receipts, gas, electricity, phone bills. To have your application considered, you MUST provide details as outlined. Applicants without supporting documentation will not be considered.

 ${}^*\text{If dependent on parents or partner's income, please fill the following as household income/expenditure.}$

INCOME (Fortnightly)	\$	supplied	EXPENDITURE (Fortnightly)	\$	Document supplied
1. Employment:		Yes No	1. Food:		Yes No No
2. From parents/family/spouse:		Yes No	2. Rent/Morgage:		Yes No No
3. Investment/business enterprise:		Yes No	3. Services (e.g. electricity/gas/water):		Yes No
4. Centrelink payment (Please specify):		Yes No	4. Telephone		Yes No
5. Other (please specify below):			5. Transport/running costs:		Yes No No
a.		Yes No	6. Dependants (e.g. children/school costs)		Yes No
b.		Yes No	7. Insurance (e.g. health/house):		Yes No
C.		Yes No	8. Loans (e.g. personal/car):		Yes No No
d.		Yes No	9. Health/medical costs:		Yes No No
e.		Yes No	10. Other (please specify below):		Yes No
f.		Yes No	a.		Yes No
Total Income:			b.		Yes No
		.	C.		Yes No
			Total Expenditure:		
3E. If you have a spouse/partner, pleas	e provide	details of their empl	oyment and documented evidence of the	eir annual ir	ıcome:
3E. If you have a spouse/partner, pleas 3F. Do you live at home?:	e provide	details of their empl	oyment and documented evidence of the	eir annual ir	Icome:
	f	The number of other rel	atives Parents' annual incor	me (provide e, including a	
3F. Do you live at home?: The number of brothers and/or sisters financially supported by your parents/guardians. 3G. Have you received assistance from	f through a	The number of other rel inancially supported by parents/guardians.	atives Parents' annual incordocumented evidence parent's Centrelink de	me (provide e, including a	
3F. Do you live at home?: The number of brothers and/or sisters financially supported by your parents/guardians.	f through a	The number of other rel inancially supported by parents/guardians.	atives Parents' annual incordocumented evidence parent's Centrelink de	me (provide e, including a etails).	
3F. Do you live at home?: The number of brothers and/or sisters financially supported by your parents/guardians. 3G. Have you received assistance from 3H. Provide details of ONE referees (Re Name:	f through a	The number of other rel inancially supported by parents/guardians.	atives Parents' annual incordocumented evidence parent's Centrelink de	me (provide e, including a etails).	
3F. Do you live at home?: The number of brothers and/or sisters financially supported by your parents/guardians. 3G. Have you received assistance from 3H. Provide details of ONE referees (Re Name:	f through a	The number of other rel inancially supported by parents/guardians.	atives Parents' annual incordocumented evidence parent's Centrelink de	me (provide e, including a etails).	

4. Student Declaration

Applicants Name:		
I. I hereby agree to abide by the Terms & Conditions of the scholarship set I declare that all information provided in this application is true and acc I agree to the use of my image and testimonial for promotional purpose I understand Selection Panel decisions cannot be appealed against an S. As a student at Holmesglen Institute, I have not been suspended or had	curate. es. d no correspondence concerning	
Applicants Signature:		Date:
Counsellors Name:		
Counsellors Signature:		Date:
FOR OFFICE USE ONLY		Date:
Approved Not Approved		
Course		
Amount: \$	-	
Response/Outcome		
Manager, Student Wellbeing	C	ounsellor (Name)
☐ Memo to Finance ☐ Award Letter	Spreadsheet updated.	