Application for Credit Form

Holmesglen Student ID Number

1. This form should be completed at enrolment to ensure that your Training Program is accurate.
2. If applying for credit for more than one program, complete a separate form for each program.
3. Submit this form to your Teaching Department accompanied by documentary evidence of subjects passed. Please provide originals or copies verified by the issuing educational organisation.
4. For International students, International Centre to complete bottom section confirming student's enrolment type.
5. On receipt of a recommendation by your Teaching Department, your academic record will be adjusted by the campus Information Office.

Last Name

First Name

Address

Suburb

State

Postcode

Contact Telephone Number

Date of Birth (dd-mm-yy)

Program title for which credit is sought (program currently enrolled in)

National Program Code

Program title for which credit is claimed (program previously studied)

National Program Code

Name of issuing institute/provider (program previously studied)

State

Country

Credit/Study type: ☐ Higher Education ☐ TAFE ☐ Work experience ☐ Other ☐ Evidence sighted and attached

Subject upon which Application for Credit is based		**Subject for which credit is sought**			**Assessor's signature**		Date (d-m-y)
National Subject Code	National Subject Title	Banner Subject Code	National Subject Code	National Subject Title	Granted	Rejected	
Example: CUVCOR09B	*Select and apply drawing techniques*	*Example: CUV30001*	*CUVACD301A*	*Produce drawings to communicate ideas*			

I (student) hereby declare that the information entered on this form and any attachments is true and correct.

Student's signature

Date

Head of Department Name

Head of Department Signature

Date

If International Student, is the student enrolled in a full time program? ☐ Yes ☐ No

International Centre Manager Name

International Centre Signature

Date