

2 May 2024

AWARDS

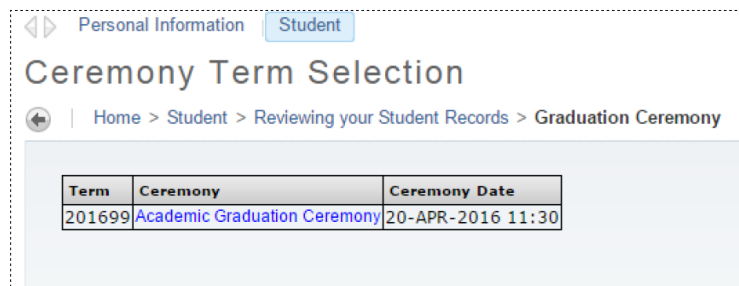
Academic Graduation

How to register for Graduation

1. Log-in

If you wish to attend the Academic Graduation Ceremonies you must first register.

1. Login to my.holmesglen.edu.au
2. Select **Student**
3. Select **Reviewing Your Student Records**
4. Select **Graduation Ceremony**
5. Click on the **Academic Graduation Ceremony** term link
6. Select **Continue** to confirm

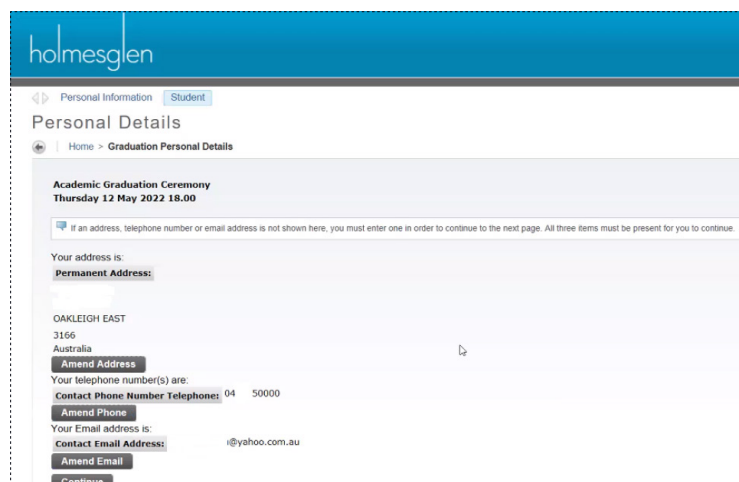


If you are unable to login to my.holmesglen.edu.au please contact TSD on 9564 1625

2. Review and make your order

Review your personal details and amend to ensure we can contact you.

1. Select **Continue** to confirm



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Review your **Name and Program**
 (If the information is incorrect please visit the information Office Chadstone with documentary evidence to have amended)

1. In **Attendance Status** choose either **'Yes'** or **'No'** from the dropdown list. You may change this anytime prior to payment. (If you are not attending and wish to order a certificate for \$30 please contact: E: awards@holmesglen.edu.au)
2. Indicate your **Height** from the dropdown list
3. Click **Continue**

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Academic Graduation Ceremony
 Thursday 12 May 2022 18:00

Please find a summary of your order. To complete the process and confirm your attendance you must pay the graduation ceremony fee of \$100. Your Graduand Pass will be automatically emailed to you the next day.

Student ID:
Name on Certificate:
Address:

OAKLEIGH EAST
 3166
 Australia

Email id: @yahoo.com.au

Program Title 1: Diploma - Diploma of Business Administration
Program Title 2:

Telephone Numbers
 0432

Item Ordered Summary

Items	Price	Quantity	Total
Graduand Attendance	\$ 100.00	1	\$ 100.00
Gown Size S	\$ 0.00	1	\$ 0.00
Amount Payable to Institute			\$ 100.00
Total Amount Payable			\$ 100.00

Attendance Status: Yes - will attend

3. Pay and print your graduand pass

Review your order and amend if required.

1. Click on **Pay Now** and select either Visa or Mastercard
2. Enter your **Credit Card details** and click Continue
3. To confirm payment click **Make Payment**

Your **Graduation Pass** will be emailed to you by the next day.

⚠ Please print and bring with you on the day of your Ceremony for presentation to staff.

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Visit the website

<https://www.holmesglen.edu.au/current-students/graduation-and-awards>

