

# Credit Application Form

**!** Please note: The 'save form' button is only active when the form is viewed in Adobe Acrobat software.

1. This form should be completed at enrolment to ensure that your Training Program is accurate.
2. If applying for credit for more than one program, complete a separate form for each program.

3. Submit this form to your Teaching Department accompanied by documentary evidence of subjects passed. Please provide originals or copies verified by the issuing educational organisation.
4. For International students, International Centre to complete bottom section confirming student's enrolment type.
5. On receipt of a recommendation by your Teaching Department, your academic record will be adjusted by the Information Office.

<b>Last name:</b>		<b>First name(s):</b>	
<b>Holmesglen Student ID Number:</b>	<b>Date of birth</b> (dd-mm-yyyy):	<b>Telephone or mobile number:</b>	
<b>Unit number/Street number/Street name:</b>			
<b>Suburb:</b>	<b>State:</b>	<b>Postcode:</b>	<b>Email address:</b>
<b>Program title for which credit is sought (program currently enrolled in):</b>			<b>National program code:</b>
<b>Program title for which credit is claimed (program previously studied):</b>			<b>National program code:</b>
<b>Name of issuing institute/provider (program previously studied):</b>			<b>State:</b>
			<b>Country:</b>

**Credit/Study type:**    Higher Education    TAFE    Work experience    Other    **Evidence sighted and attached:**

Subject upon which application for credit is based		Subject for which credit is sought			Assessor's signature		Date (dd-mm-yy)
National Subject Code	National Subject Title	Banner Subject Code	National Subject Code	National Subject Title	Granted	Rejected	
<i>Example: CUVCOR09B</i>	<i>Select and apply drawing techniques</i>	<i>Example: CUV30001</i>	<i>CUVACD301A</i>	<i>Produce drawings to communicate ideas</i>			

I (student) hereby declare that the information entered on this form and any attachments is true and correct.

If International Student, is the student enrolled in a full time program?    Yes    No

<b>Student's signature:</b>	<b>Date</b> (dd-mm-yy):	<b>International Centre Manager name:</b>	
<b>Head of Department name:</b>		<b>International Centre signature:</b>	<b>Date</b> (dd-mm-yy):
<b>Head of Department signature:</b>	<b>Date</b> (dd-mm-yy):		